



The Employees' Provident Fund Scheme, 1952

Paragarph 36 (2) (a) and (b)

Employees' Pension Scheme, 1995

Paragarph 20 (4)

Form - 10

Return of Members leaving service during the month of : _____

Name & Address of the Factory/ Establishment : _____

Code No. of Factory/ Establishment : _____

| S. No | Account No. | Name of the Member (in BLOCK letters) | Father's Name or Husband's Name in case of married women | Date of Leaving Service | Reason for Leaving Service | Remarks |
|-------|-------------|--|---|----------------------------|----------------------------|---------|
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Signature of the employer or other authorised officer and stamp of the Factory / Establishment

Please state whether the member is (a) retiring according to para 69 (1) (a) or (b) of the scheme; (b) leaving India for permanent settlement abroad; (c) retrenched; (d) ordinarily dismissed for serious and willful misconduct; (e) discharged; (f) resigning from or leaving service; (g) taking up employment elsewhere (the name and address of the new employer should be stated) ; (h) dead.

(1) A request for deduction from the account of a member dismissed for serious and willful misconduct should be reported by the following "certified that the member mentioned at Sr. No. _____ Shri. _____ was dismissed from the service for willful misconduct. I recommend that the employer's contribution for _____ should be forfeited from his account in the fund. A copy of order of dismissal is enclosed.

(2) In case of discharge from service, the following certificate should be filled.

Certified that the member mentioned in Sr. No. _____ Shri. _____ was paid/ unpaid retrenchment compensation of Rs. _____ under the Industrial Disputes Act, 1947